



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: April 4, 2023  
Quotation #: PS 023-04-061  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

*To be filled-out by Supplier:*

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p><b>Procurement of:</b> <b>APPRAISAL SERVICE OF OFFICE OF THE SOLICITOR GENERAL'S MAIN BUILDING</b></p> <p>Location: 134 Amorsolo St. Legazpi Village, Brgy. San Lorenzo Makati City Coverage: Eleven-Storey Building with Basement including bulding, machinery and equipment Estimated Floor Area: 10,147.44 sq.m</p> <p><b>SCOPE OF WORKS:</b></p> <p><i>INSPECTION</i></p> <ul style="list-style-type: none"><li>- Site Inspection</li><li>- Building Inspection</li><li>- Sampling verification of building floor area/ dimensions</li><li>- Identification of installed/constructed building components</li><li>- Identification of building utilities and services</li><li>- Basic site accessibility assessment</li></ul> <p><i>MARKET RESEARCH</i></p> <ul style="list-style-type: none"><li>- Neighborhood research</li><li>- Interview with local real estate brokers</li><li>- Research in Multiple Listing Services (MLS)</li><li>- Research of Socio-Economic and Physical Profile</li></ul> <p><i>VALUATION ANALYSIS</i></p> <ul style="list-style-type: none"><li>- Replacement Cost Estimate of Modern Equivalent Asset<ul style="list-style-type: none"><li>i. Modified Materials Take Off Method (for building)</li><li>ii. Direct Unit Pricing Method (for building services)</li></ul></li><li>- Depreciation Analysis<ul style="list-style-type: none"><li>i. Physical Obsolescence</li><li>ii. Functional Obsolescence</li><li>iii. Economic Obsolescence</li></ul></li></ul>	1	LOT			

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	<p><b>REPORTS AND DELIVERABLES:</b></p> <p>A. Hard Copy</p> <ul style="list-style-type: none"> <li>- Two (2) copies of the final report</li> <li>- As-Built Plan / Floor Plan / Site Development Plan / Lot Plan Vicinity Map / Location Map</li> <li>- Copy of Transfer of Certificate OF Title</li> </ul> <p>B. Digitized Copy</p> <ul style="list-style-type: none"> <li>- Final report that features details of the assessed property of the office including image, video footages and downloadable pdf files of the valuation report and other pertinent documents.</li> </ul> <p><b>DELIVERY:</b></p> <ul style="list-style-type: none"> <li>- Within thirty days (30) upon receipt of Purchase Order</li> </ul> <p>Note: Supplier is encouraged to conduct a site visit for quotation, kindly set an appointment at least one day before the actual inspection. The supplier will be allowed to deviate from the requirements of this RFQ provided that said deviations will be equal or greater than those stipulated. Furthermore, any and all deviations should be listed and explained in detail within their proposal under a separate and dedicated provision.</p> <p style="text-align: center;"><b>(Price Vat-Included)</b></p>					

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

**Note:**

1. Please quote within \_\_\_ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - a.  Mayor's / Business Permit;
  - b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - c.  Income / Business Tax Return (for above P500K);
  - d.  Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required upon signing of PO);
  - e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

  
**ISRAEL C. DALLUAY**  
\_\_\_\_\_  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**

Telephone: 8836-3314  
Telefax: 8813-1174

**Please send your quotation to:**

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)